



# Resolution 2014-63

STATE OF ALABAMA  
JEFFERSON COUNTY  
CITY OF CLAY

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**A RESOLUTION OF THE CITY COUNCIL OF CLAY, ALABAMA, APPROVING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ENCOMPASS360, INC. TO PROVIDE CONSULTING AND APPLICATION DEVELOPMENT FOR A FEMA HAZARD MITIGATION SAFEROOM GRANT.**

**BE IT RESOLVED**, the City of Clay seeks approval to enter into a contract with EnCompass360 for Professional Consulting and Application Development of a FEMA Hazard Mitigation Safe Room Grant for Pre-Award fee for \$7,500. This Pre-Award Fee will be included in the grant application as a reimbursable line item and part of the FEMA grant approval.

This agreement for professional services does not have a contingency clause and the scope of work and activities will be carried out consistent with FEMA laws, regulations, and eligibility guidelines.

Costs incurred after the HMA application period has opened, but prior to the date of the grant award or final approval, are identified as pre-award costs. For HMGP, the opening of the application period is the date when HMGP is authorized from a presidential declaration.

Pre-award costs are directly related to development and submission of the HMGP application and are funded through the HMGP Grant.

The pre-award costs must be identified as separate line items in the cost estimate of the application. Applicants may identify pre-award costs as part of their non-Federal cost share.

The Project and Grant Management Tasks and Fees related to the approved AEMA/FEMA HMGP project which will be included as Phase 2 - Detailed Design/Specs, Bidding, Construction, and Phase 3 - Project Closeout will be a separate agreement that has to be executed after FEMA's approval to comply with FEMA Contingency clauses and contracts.

**ADOPTED AND APPROVED**, this the 15<sup>th</sup> Day of December, 2014.

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Charles K. Webster  
Mayor

Attest:

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Ronnie Dixon  
City Manager



I, the undersigned City Manager of the City of Clay, Alabama, do hereby certify that the above and foregoing is a true copy of Resolution 2014 – 63 lawfully passed and adopted by the City Council named therein, at a regular meeting of such Council, and that such resolution is on file in the City Clerk's Office.

I further certify that said Resolution was posted as required by State Law at the following locations: Chalkville Regions Bank; Clay City Hall; Clay Post Office and the Clay Seniors Center all being in the City of Clay.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City on this 16<sup>th</sup> Day of December, 2014.

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Ronnie Dixon  
City Manager