

SIGN PERMIT APPLICATION

**CITY OF CLAY, ALABAMA
INSPECTIONS SERVICES DEPT.
P.O. BOX 345
CLAY, AL 35048**

Date _____

Case No. _____

Master No. _____

Project No. _____

Please print or type legibly and fill in all that apply

Job Site Address: _____
 Location: (floor, wing, suite, etc.) _____
 Project Name _____

<input type="checkbox"/> PROPERTY OWNER <input type="checkbox"/> TENANT NAME _____ ADDRESS _____ CITY / STATE / ZIP: _____ PHONE: () _____ CELL: () _____ FAX: () _____ PAGER: () _____ EMAIL: _____	<input type="checkbox"/> Contractor* <input type="checkbox"/> Tenant <input type="checkbox"/> Architect* <input type="checkbox"/> Designer* <input type="checkbox"/> Engineer* NAME _____ ADDRESS _____ CITY / STATE / ZIP: _____ PHONE: () _____ CELL: () _____ FAX: () _____ PAGER: () _____ EMAIL: _____ *Applicant is required to be authorized by owner to undertake work.
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CONTACT PERSON: _____ ADDRESS: _____
 CITY / STATE / ZIP: _____ PHONE: () _____ CELL: () _____
 FAX: () _____ PAGER: () _____ EMAIL: _____

Supply dimensioned plot plan showing placement of proposed sign, placement of all other signs for this premise and dimensions from property lines and building walls.

<p><u>PROPOSED USE</u></p> <input type="checkbox"/> On-Premises permanent <input type="checkbox"/> On-Premise Portable <input type="checkbox"/> Off-Premise <input type="checkbox"/> On-Premise Temporary <input type="checkbox"/> On-Premise Roof <p><u>TYPE OF WORK</u></p> <input type="checkbox"/> Alterations <input type="checkbox"/> New <input type="checkbox"/> Large Assembly	<p><u>FEATURES</u></p> <input type="checkbox"/> Electrical* <input type="checkbox"/> Illumination <input type="checkbox"/> Animation <p><u>CONFIGURATION</u></p> <input type="checkbox"/> Monument <input type="checkbox"/> Pole <input type="checkbox"/> Projecting <input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Roof Sign <input type="checkbox"/> Other _____	<p><u>OVERALL HEIGHT OF SIGN</u></p> <p>_____ ft.</p> <p><u>NO. OF FACES</u></p> <p>_____</p> <p><u>SIGN FACE AREA</u></p> <p>_____ sq. ft.</p>	<p><u>OTHER SIGNS ON PREMISE</u></p> <p>_____ sq. ft.</p> <p><u>TOTAL SIGNS ON PREMISE</u></p> <p>_____ sq. ft.</p> <p><u>BUILDING FAÇADE AREA</u></p> <p>_____ sq. ft.</p>
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DESCRIPTION OF WORK: _____

<p style="text-align: center;"><u>CERTIFICATION</u></p> <p>RE-INSPECTION FEES</p> <table style="width: 100%;"> <tr> <td>First Re-inspection on each jobsite</td> <td style="text-align: right;">\$25.00</td> </tr> <tr> <td>Second Re-inspection on each jobsite</td> <td style="text-align: right;">\$30.00</td> </tr> <tr> <td>All additional Re-inspections on each jobsite</td> <td style="text-align: right;">\$50.00</td> </tr> </table>	First Re-inspection on each jobsite	\$25.00	Second Re-inspection on each jobsite	\$30.00	All additional Re-inspections on each jobsite	\$50.00	<p>I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the permit or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as a representative on his / her behalf and that I may be required to provide written documentation of such authorization to the City of Clay.</p>
First Re-inspection on each jobsite	\$25.00						
Second Re-inspection on each jobsite	\$30.00						
All additional Re-inspections on each jobsite	\$50.00						
_____ Signature (Applicant)	_____ Date						

<p><u>FEES</u></p> <p>\$7.00 Per \$1,000 \$30.00 Minimum</p>	\$ _____ Amount	<p>Copy of drawing of proposed sign must be included</p>
<p>*Must apply for Electrical Permit prior to issuance of Sign Permit</p>		